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IAS Staff Meeting
15 November 1974

G. Allen

25X1

1. Mr. Allen reported on the Executive Council Meeting he attended today:

a. The meeting was followed by a Career Board to determine a successor for Mr. Herb Jenne. Mr. Jenne is retiring in January.

b. The Annual Personnel Plan has been issued, and the DCI has commended it to the deputies for their extensive use. The Agency EEO Plan has also been issued.

d. Mr. Proctor commented on an excellent paper dealing with the sugar problem prepared by OER. It was observed that it was a "sweet piece."

e. Mr. Duckett attended a Verification Panel meeting on the question of Soviet compliance. There was much hand wringing by panel members about the leaks on the hold items, but no useful action.

f. As discussed in the Wednesday morning meeting, interested in moving ahead with the plans. There's no further development.

g. Mr. Colby received a memorandum from the DCI urging Deputy Directors to review management practices to bring about savings.

h. Mr. Proctor commented on the lengthy USIB session yesterday. General Keegan, representing the Air Force, went on at some length to present Air Force's descending views on NIE 11-3/8. The Air Force believes the Soviets are aiming for strategic superiority. General Keegan also expounded his views in opposition to the community view that Soviet and Chinese military aid to North Vietnam has declined. He believes it has increased.

i. Mr. Proctor commented on the results of the CFC drive. The DDI exceeded its money goals, but was below recent norms

USAF review(s) completed.

SECRET

25X1

25X1

SECRET

25X1

on percentage of participation. The Agency achieved only 86 percent of its money goals. Mr. Proctor exhorted the office heads to complete the drive earlier next year.

25X1

k. There was some discussion of the prospects for a promotion freeze. There is no firm word on whether there will be one, when it might occur, and how extensive it might be.

25X1

m. [] of NPIC commented on a letter from Assistant Secretary of Defense Hall proposing the large-scale transfer of responsibility for second-phase interpretation to DOD. He said an answer is being prepared in collaboration with COMIREX.

2. Open House will be held on 7 December. NPIC will be open from 9 to 3. IAS will be open from 9 to 11 and will have a similar display as last year. SPAD and DI-8 will also open from 9 to 11. [] will pass out cards to be filled in. Agency personnel must wear their building badges. Visitors will not require one.

3. Beginning 19 November the Office of Logistics is taking over complete management of the courier service. NPIC will no longer operate the couriers between this building and headquarters. There will be three schedules daily at 0845, 1130 and 1520. If any time a special courier is required contact [] and he will arrange it. NPIC will maintain a you-drive car. Contact [] if you want to arrange for such a car. No government license is required. There will be a briefing for IAS secretaries on preparing classified materials later this month.

4. [] is the duty officer.

SECRET

25X1